

Submit via email: stratford.hall.hoa@gmail.com

Mail To: Stratford Hall HOA President

Stratford Hall HOA Architectural

Change Request

Owner Name: _____

Property Address _____ Lot # _____

Owner's Home Address: _____

Home Phone: _____ Work/Cell Phone: _____

Email: _____

Circle Preferred Communication – Phone / Email

Note: ARC Guidelines Procedure shall be used in filling out this form.

Check Type of Improvement, Change, Addition:

Fence/Wall Shed Deck Pool/Hot Tub/Etc. Patio/Slab Color Changes Driveway

New Building/Home Addition(s) to Existing Structure(s) Flagpole Exterior of Dwelling

Other

Attach a description of the project and include as much detail as possible including materials to be used, style, colors, Goggle earth satellite view of property with a sketch-up, and other pertinent information. Provide a sketch of changes or advertisement if available. If someone other than homeowner is performing the work, include name and telephone number of the person performing the work. The change must provide a sketch of your property to include dimensions and proximity to home and property line.

Estimated beginning date: _____ Estimated completion date: _____

I understand that approval does not release me of responsibility for obtaining any and all necessary Building Permits, Variances, and/or observing all local zoning ordinances. If the application is approved by the Association, I agree to make the change under the terms and conditions as specified in the letter of approval. All improvements must be on my property or within my property line. If any portion of a member's or the HOA's property is disturbed or damaged by either me or my contractor, then I agree to be responsible for restoring the common elements to their original condition(s). I also understand that this approval will expire one (1) year from the estimated beginning date noted above.

Signature of applicant: _____ Date: _____

Architectural Review Committee (ARC) Date Received _____

ARC recommendation to Board of Directors Date Received _____

Stratford Hall HOA President Signature _____ Date _____

Approved _____

Approved with Condition(s) on attached letter _____

Denied with reason(s) on attached letter _____